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LYCOMING COUNTY PRISON BOARD  
MEETING MINUTES | PUBLIC MEETING  
Friday, October 10, 2025

**Voting Members Present:**

Commissioner Scott Metzger  
Commissioner Mark Mussina  
Controller Nicki Gottschall  
Chief Deputy Eric Spiegel

**Others Present:**

Brad Shoemaker Warden; Ryan Barnes Deputy Warden of Inmate Services; Tyler Flood, In-Prison Re-Entry; Robert Thompson; Pre-Release Center Manager; Chris Ebner, Deputy Warden; David Sprout; Jason White; Carlos Lugo and Amber Comly.

**1.0 Regularly Scheduled Prison Board Meeting Called to Order by Commissioner Scott Metzger.**

1.1 Meeting convened at 8:30 A.M.

1.2 Approval of Minutes: Mark Mussina motioned for approval of September 2025 meeting Minutes. Nicki Gottschall seconded the motion; the motion carried.

1.3 Public Comment (Agenda Items Only) – None

**2.0 Expenditure Report:**

2.1 Approval of Expenditure Report: Nicki Gottschall motioned for the approval of September 2025 Expenditure Report. Mark Mussina seconded the motion; the motion was carried.

**3.0 Approval of Personnel Actions:** Nicki Gottschall motioned for the approval of personnel actions as follows.

**3.1** Mark Mussina seconded the motion; the motion carried

- Dalton Confer, Full-Time Correctional Officer-Relief
- Logan Evans, Full-Time Correctional Officer-Relief
- Brett Bennett, Full-Time Correctional Officer-Relief
- Taquan Hoffman, Full-Time Correctional Officer-Relief
- Tara Stackhouse, Part-Time Correctional Officer-Relief
- James Mitchley, Part-Time Driver

**4.0 Informational Reports/Highlights:** Warden Shoemaker reviewed the September Prison Reports as follows:

**4.1** Population:

- Males in blocks averaged 189.07; males in PRC averaged 38.50; the total average daily population of males equaled 227.57, with a peak of 235.00.
- Females in blocks averaged 23.43; females in PRC averaged 14.83, the total average daily population of females equaled 38.27, with a peak of 42.00.
- The combined average daily population of male/female population equaled 265.83, with a peak of 273.00.
- In-Home detention averaged 0.33 males and 0.70 females.
- With no overcrowding transfer population, the total average daily population was equal to the monthly average daily population of 265.83.

**4.2** Prison Disciplinary Hearings conducted and chaired by Deputy Warden of Inmate Services Barnes:

- Of 55 hearings conducted for 35 inmates, 10 inmates had more than one incident. 53 hearings resulted in guilty lock-ups; 1 hearing resulted in guilty lock-up with time suspended; 1 inmate were found not guilty; and, staff generated 22 informational reports.

#### **4.3 Informational Highlights:**

- On September 2, 2025, Deputy Warden Barnes attended a Career Fair at PA College of Technology.
- On September 8, 2025, Warden Shoemaker participated in a PA County Corrections Association Executive Board Meeting.
- On September 8, 2025, Prison and PRC Administration met with Cost Management Plus representative Julia Alday. The Prison Inmate Medical Cost Containment (PIMCC) Program report indicated that our healthcare savings for the period of March 2025 through August 2025 totaled \$440,328.21 for outpatient services and \$22,984.50 for inpatient services.
- On September 10, 2025, Deputy Warden Barnes and PRC Manager Thompson attended a Career Day at PA CareerLink.
- On September 12, 2025, Deputy Warden Ebner and Warden Shoemaker attended the quarterly Lycoming County CJAB meeting held at Third Street Plaza.
- On September 17, 2025, Prison Counselors Mikaela Brunozzi and Chloe Perrin and PRC Counselor Karey Snook provided de-escalation training to the staff of Transitional Living Center in Williamsport.
- On September 28 to October 1, 2025, Deputy Warden Ebner and Deputy Warden Barnes attended the PA County Correctional Association Fall Conference in Harrisburg, PA.
- On September 30, 2025, Warden Shoemaker attended the PA College of Technology Fall Career Fair.

#### **4.4 Pre-Release Reports:**

- Work Release males equaled 0 and females equaled 0.
- Work crew males equaled 22 and work crew females equaled 14.
- The monthly average for males at the Pre-Release Center equaled 22 and females equaled 14. The year-to-date average equaled 187 males and 88 females.
- Program Highlights:  
All staff attended Communications, Manipulation and Code of Ethics training on September 18, 2025, led by RS staff Doug Ellsworth and Lane Gibson.

#### **4.5 Mental Health Snapshot taken on October 8, 2025:**

- Of 303 total inmates in the prison system, 258 males and 45 females were categorized as follows.
- 111 males and 10 females made up Roster A, those who had no mental health history, which equated to 39.93% of the population.
- 62 males and 13 females made up Roster B, those who had past mental health history but no active symptoms in the last year, which equated to 24.75% of the population.
- 78 males and 20 females made up Roster C, those who had current mental health issues, which equated to 32.34% of the population.
- 7 males and 2 females made up Roster D, those who were determined to have serious mental illness, which equated to 2.98% of the population.
  
- **Psychotropic Medication at PRC:** Of 22 male Work Crew inmates, 6 were on psychotropic medications. Of 9 male Work Release inmates, 1 was on psychotropic medications. Total medicated males at PRC equaled 22.58%.
- Of 15 female Work Crew inmates, 8 were on psychotropic medications. Of 2 females Work Release, 1 was on psychotropic medications. Total medicated females at PRC equaled 52.94%.
  
- **Psychotropic Medication at LCP:** Of 197 males overall, 84 (42.64%) were on psychotropic medications. Of 25 females overall, 13 (52.00%) were on psychotropic medications.
  
- **Total Medicated Inmates within the Prison System:** Overall, PRC averaged 33.00% medicated inmates. LCP averaged 43.69% medicated inmates. The total average percentage equaled 41.85% medicated inmates in the prison system.

4.6 Tyler Flood from Re-Entry, discussed the APO Reentry Program report prepared by Deputy Chief John Stahl. The total program population of 103 participants, as of October 2, 2025, are categorized as follows.

- Male clients equaled 67 and female clients equaled 36.
- Phase two clients equaled 38, phase three clients equaled 36.
- Total Successfully discharged clients: 803.
- Total processed intakes, including those who returned to the program, equaled 2,274 participants. Overall individual intakes without return to program is 1,467.
- GPS/Alcohol monitoring serviced a total population of 19 clients categorized as follows: 6 clients with Alcohol Monitoring (TAD); 7 clients with GPS monitoring; 7 clients with Home Guard; 0 client with SL3 Breathalyzers; and 8 clients with Veri Watch.
- Total clients electronically serviced to date equaled 3,023.
- 134,866 total days have been served on electronic monitoring services.

4.7 Tyler Flood discussed the In-Prison Reentry Program, which had 44 current active participants and 0 pending intake as of September 30, 2025. Since January 2025, the following statistics are recorded as follows:

- 93 intakes have been completed, 54 ORAS Assessment has been completed, 93 Transitional Action Plans (TAP) for participants were created for participants, and 307 sessions were completed.
- 81 total participants were released from incarceration and programming. Of those participants, 29 referrals/appointments were made and 395 other resources were given. Other resources comprise educational pamphlets or similar developmental information.
- 116 total referrals were made to the program, of which 109 were referred by LCP and 7 were from PRC. Of all referrals, 24 refused to participate, 3 were released from incarceration before being seen by the coordinator, and 0 did not meet criteria.
- 15 total referrals were made to the program in September.

- Total referrals categorized by the type of sentence are as follows: 7 from probation violations; 10 from max out cases; 72 from new cases; 21 from domestic matters; 6 from contempt matters; and 0 from treatment court and pretrial matters.
- Statistics for Re-Entry Services reported 110 average participants per day; 25 total intakes; 32 total discharges; 14 successful completions; and Electronic Monitoring averaged 104 total participants as follows: 20 adult, 62 Pre-Trial, 14 juvenile participants and 8 VeriWatch.

**5.0 Old Business:** None

**6.0 Executive Session:**

6.1 Session was held on a personnel matter from 8:45 a.m. to 9:45 a.m.

**7.0 New Business:** No action from today's meeting

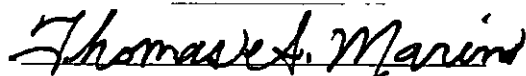
**8.0 Board Comment:** None

**9.0 Public Comment:** None

**10.0 Upcoming Prison Board Meeting Time/Locations:** All Executive Plaza meetings will be held in the Commissioners' Board Room in Executive Plaza (CB).

- 11/14/25: 8:30 a.m. @ Third Street Plaza (CB)
- 12/12/25: 8:30 a.m. @ Prison
- 01/09/26: 8:30 a.m. @ Third Street Plaza (CB)

**10.0 Adjournment of Prison Board Meeting:** With agenda items completed, the meeting closed at 9:51 a.m. by Commissioner Scott Metzger.

  
 District Attorney, Thomas A. Marino  
 Prison Board Secretary